



## VILLAGE BOARD MEETING MINUTES

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**Date:** Tuesday, December 18, 2018  
**Location:** Village Hall, 401 St. John's Drive, Sherman, Illinois 62684  
**Time:** 6:00pm  
**Type:** Regular Meeting of the Sherman Village Board of Trustees

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### VILLAGE BOARD IN ATTENDANCE

Trevor J. Clatfelter, President; Pam Gray, Trustee; Bret Hahn, Trustee; Brian Long, Trustee; Kim Rockford, Trustee; Kevin Schultz; Jay Timm, Trustee

### OFFICIALS IN ATTENDANCE

Jeremy Stuenkel, Treasurer; Michael Stratton, Village Administrator; Craig Bangert, Chief of Police

Interpreter: Alisha Armenta

Media: Byron Painter

### PUBLIC IN ATTENDANCE (From Sign In Sheet)

Jane VanHoos; Jim Mendenhall; Billy Brand; Joe Indendino, Jr.; Josh Carter; John Miller; Sandra Walden

### OPENING

1. Roll Call. Acting Village Clerk Stratton conducted roll call of the Village Board of Trustees with all members present. President Clatfelter indicated that there was a quorum present to conduct Village business.
2. Pledge of Allegiance. Jane VanHoos led the group in the Pledge of Allegiance.
3. Set Agenda. President Clatfelter asked the Board for non-action items to be added to the agenda. There being none, President Clatfelter entertained a motion of the Board to set the agenda. *Motion by Trustee Long, seconded by Trustee Hahn. Voice Vote with the Ayes having it (6/0). Motion passed.*

### CLERK'S REPORT

1. Presentation of Minutes of December 4, 2018 Regular Board Meeting. Minutes of the Sherman Village Board of Trustees was presented for approval. *Motion to Approve was made by Trustee Rockford, seconded by Trustee Timm. Roll Call Vote Ayes having it (6/0). Motion Passed.*
2. Semi Annual Review of Executive Session Minutes. Motion to keep executive session minutes closed by *Motion made by Trustee Gray, seconded by Trustee Rockford. Roll Call Vote Ayes having it (6/0). Motion Passed.*
3. Presentation of Bills for Approval. President Clatfelter presented the bills for approval and asked if there were any questions. Trustee Schultz asked about the \$3,600 for Noptic

Spotlight Imager. Treasurer Stuenkel explained was for police squad. There being no further discussion, President Clatfelter entertained a motion to pay the bills as presented. *Motion to Authorize Payment of Bills by Trustee Schultz, seconded by Trustee Timm. Roll Call Vote with Ayes having it (6/0). Motion Passed.*

4. Additional Bill for Approval. Treasurer Stuenkel addressed the Board that a bill was accidently left off the warrants to Dunn, Inc. for their work on Sebring Road improvement project. President Clatfelter requested a motion to approve the payment of \$19, 829.90 for road improvement work on Sebring Road previously approved by the Board. *Motion to Authorize Payment by Trustee Long, seconded by Trustee Timm. Roll Call Vote with Ayes having it (6/0). Motion Passed*

#### **TREASURER'S REPORT**

No Treasurer's report.

#### **ENGINEERING REPORT**

No Engineering Report.

#### **LEGAL REPORT**

No Legal Report.

#### **VILLAGE ADMINISTRATOR & ECONOMIC DEVELOPMENT REPORT**

No Village Administrator or Economic Development Report.

#### **PRESIDENT'S REPORT**

1. One Time Stipend for Full Time Village Employees. President Clatfelter addressed the Board about the annual one-time stipend paid to full time employees for their great service in all departments. He noted the amount was the same as last year at \$250 per full time employee. There being no questions by Trustees, President Clatfelter requested a motion to approve the one-time stipend of \$250 to 11 full time employees. *Motion to Approve by Trustee Hahn, seconded by Trustee Rockford. Roll Call Vote with Ayes having it (6/0). President Clatfelter voted as well approving the stipend. Motion Passed.*

#### **COMMITTEE/DEPARTMENT REPORTS**

There were no committee reports.

#### **SHERMAN POLICE DEPARTMENT REPORT**

No Police Report.

#### **EMERGENCY MANAGEMENT AGENCY REPORT**

No EMA Report.

#### **DEPARTMENT OF PUBLIC WORKS REPORT**

No Public Works Report.

#### **NEW BUSINESS**

President Clatfelter noted there was no New Business before the Village Board.

## **OLD BUSINESS**

President Clatfelter noted there was no Old Business pending before the Village Board.

## **CIVIC ORGANIZATIONS**

President Clatfelter noted there was no Civic Organization to present before the Village Board.

## **PUBLIC COMMENT**

President Clatfelter recognized the following for public comment.

1. Mr. John Miller. Happy Holidays and Happy New Year.
2. Ms. Sandra Walden. Ms. Walden addressed the Board noting Merry Christmas. She also addressed the Board noting compensation paid to village trustees and President. She stated that the President should account for his time spent doing Village business.

## **EXECUTIVE SESSION**

President Clatfelter noted there was need to go into Executive Session.

## **ANNOUNCEMENTS**

President Clatfelter made some announcements.

1. Willie the Frog Event. President Clatfelter announced how pleased he and the community were with the awards ceremony for Willie the Frog.
2. Children's Christmas Party. President Clatfelter announced the success of the Christmas Party and thanked Sean Bull, Trustees, Joe Indendino, Jr. and staff for their assistance.

## **ADJOURNMENT**

President Clatfelter noted there was no further matters to come before the Board and requested a motion to adjourn the public meeting. *Motion by Trustee Rockford, seconded by Trustee Long. Voice Vote with Ayes having it (6/0). Motion Passed. Public Meeting was adjourned at 6:16pm.*

Minutes prepared by Acting Village Clerk, Michael Stratton, Village Administrator.